

****Meal Ordering & Cancellations****

Dear Parent/Carer,

All orders will need to be completed by midnight Sunday two weeks prior to when they are currently due.

Sickness - The parent needs to call the Chartwells Customer Care Line on 07818 944478 before 9am every day of the child's sickness. A credit is given from the second day onwards.

School trips and other cancellations – 48 hours' notice before 9am prior to the event the parent needs to call the Chartwells Customer Care Line for the meal to be cancelled and a credit given.

Deadline to Place Order	For Week Commencing
Sunday 9 th November 2025	Monday 24 th November 2025
Sunday 16 th November 2025	Monday 1 st December 2025
Sunday 23 rd November 2025	Monday 8 th December 2025
Sunday 30 th November 2025	Monday 15 th December 2025
Sunday 7th December 2025 (No Bookings Required)	Mon 22nd December 2025 (CHRISTMAS HOLIDAY)
Sunday 14th December 2025 (No Bookings Required)	Mon 29th December 2025 (CHRISTMAS HOLIDAY)
Sunday 21st December 2025	Monday 5th January 2026
Sunday 28 th December 2025	Monday 12 th January 2026
Sunday 4 th January 2026	Monday 19 th January 2026
Sunday 11 th January 2026	Monday 26 th January 2026
Sunday 18 th January 2026	Monday 2 nd February 2026
Sunday 25 th January 2026	Monday 9 th February 2026
Sunday 1st February 2026 (No Bookings Required)	Monday 16th February 2026 (HALF-TERM HOLIDAY)
Sunday 8th February 2026	Monday 23rd February 2026
Sunday 15 th February 2026	Monday 2 nd March 2026
Sunday 22 nd February 2026	Monday 9 th March 2026
Sunday 1 st March 2026	Monday 16 th March 2026
Sunday 8 th March 2026	Monday 23 rd March 2026
Sunday 15th March 2026 (No Bookings Required)	Monday 30th March 2026 (EASTER HOLIDAY)
Sunday 22nd March 2026 (No Bookings Required)	Monday 6th April 2026 (EASTER HOLIDAY)
Sunday 29th March 2026	Monday 13th April 2026



07818 944478

BPAdmin@compass-group.co.uk

www.chartwells.co.uk

CHARTWELLS

Compass House, Guildford Street, Chertsey, Surrey KT16 9BQ

T: +44 (0)1932 573000 W: Chartwells.co.uk

A MEMBER OF COMPASS GROUP PLC

Registered office: Parklands Court, 24 Parklands, Birmingham Great Park, Rubery, Birmingham, United Kingdom B45 9PZ
Registered in England, Registered Number 2272248, VAT Number 466/4777/01

Internal